

# IMPLEMENTATION CHECKLIST

<b>CHECKLIST</b>	<b>COMPLETE (YES OR NO?) COMMENTS</b>
PROJECT PLAN COMPLETE?	
PROJECT TEAM IN PLACE?	
WHOLE STAFF CONSULTATION/ ENGAGEMENT OCCURRED?	
APPROVAL FROM LEADERSHIP TEAM?	
FOLLOWED ALL SCHOOL SPECIFIC RULES?	
CLEAR EXPLANATION GIVEN TO ALL STAKEHOLDERS (EG. IN STAFF MEETING, ASSEMBLY, NEWSLETTER ETC.	
ACHIEVABLE IMPLEMENTATION READY TO ENACT!?	
OTHER?	